



Asset Management Officer
St Asaph and Home
37 hours per week, permanent
£32,268.87 per annum

At ClwydAlyn we put people at the heart of our business.

We are on an exciting journey which will see us continue to implement a new business plan focused on tackling poverty across North Wales where we provide our homes and services. Everything we do is based on our values of Trust, Kindness and Hope.

Are you looking to develop your career within Asset Management with a forward-thinking and dynamic team?

If so, we are looking for an Asset Management Officer to work within our Asset Management Team. We are on the lookout for a passionate, hands-on and proactive individual with a knowledge of building maintenance and dealing with customers. The ability to deliver is key to this position. Our aim is to provide good-quality, safe homes that people want to live in. In addition to a great team and inspirational working environment, we are offering a competitive salary and flexible working options.

The Asset Management Team is integral to the operation of ClwydAlyn's day to day activities and is a fast-paced but supportive environment. We are responsible for supporting all other aspects of the company, managing a significant budget, and representing Value for Money to ensure ClwydAlyn is fully compliant.

The role will include assisting our Lead Asset Officer with service delivery, ensuring the property portfolio is well-maintained, safe to live in and fit for purpose whilst achieving Safe Home standard. You will have experience of visiting properties, defect diagnosis liaising with residents, contractors, and our in house maintenance team. whilst planning and achieving targets withing timescales and budget.

For this role you will require an Enhanced DBS check, which we pay for.

Why work with ClwydAlyn?

At ClwydAlyn, we offer a great benefits package including membership of pension scheme with employer matched contributions to 8%, cycle to work scheme, eye care vouchers, 25 days annual leave increasing to 30 days with service, life assurance, EAP programme, as well as a comprehensive training package all in a values-based organisation with a great culture!

This role has a flexible approach to location, with a blend of working from home, from our schemes and undertaking site visits.

We are an agile and family friendly employer that provides flexibility and choice in where and how our staff want to work to enable everyone to achieve this balance, whilst supporting their



family and home commitments. We are very 'Happy to Talk Flexible Working' and are a member of the organisation Working Families. We recognise the value to us and our staff of exploring how a role can be delivered in the most flexible way.

A company van will be provided.

So, if you're looking for the challenge of a new role and feel you have what it takes, we'd love to talk to you, give James Howsam a call on, 07773 734179 to discuss further.

To apply please email PeopleTeam@clwydalyn.co.uk explaining why you want the role, what you can bring to it and attach a copy of your CV.

The closing date for applications is 26th June 2022.