

## JOB DESCRIPTION

<b>Job Title:</b>	Care Practitioner
<b>Company:</b>	ClwydAlyn Housing Limited
<b>Responsible to:</b>	Senior person on duty
<b>Qualifications:</b>	Experience in the Care Section with the ability to work towards and achieve NVQ Level II in Direct Care
<b>Date of Evaluation:</b>	March 2012

---



### **Disclosure & Barring Service Check requirement:**

This post has been assessed as requiring an **Enhanced Level with barred list Disclosure and Barring Service (DBS) check**. Staff appointed to this role will need to demonstrate through their DBS check that they have not been barred from working with vulnerable groups or children or any unspent convictions or cautions which would impact on their ability to deliver this role safely to the Company's customers. Any risks identified by the Company from a review of DBS certificate information and corresponding Risk Assessment may result in a job offer being withdrawn or an existing member of staff's employment being reviewed. Further information is available in the Company's DBS policy available on request from the HR Team.

### **Covid-19 Vaccine requirement:**

This role requires staff to have received the Covid-19 vaccine. For those joining the company who have not received the vaccine, arrangements will be made upon commencement in post.

---

## **1. Purpose of the Post**

- 1.1 Under the direction of the Manager provide direct personal and social care to residents to fulfil social, physical and psychological needs of residents and in accordance with work routines. Perform all duties in a safe and efficient manner.

## **2. Knowledge & Abilities**

- 2.1 Ability to demonstrate and have an understanding of the client group and provide care that is appropriate to the identified needs.

## **3. Working with Others**

3.1 Ability to work on own initiative and as part of a team.

3.2 Ability to communicate verbally and in writing is essential.

#### **4. Problem Solving / Decision Making / Innovation**

4.1 Assists with the development and implementing of individual care programmes for residents including the continuation of activities, interests and hobbies.

4.2 Reports change in client's condition to the Manager and contribute to the valuation of care programmes.

#### **5. Use of Technology / Practical Skills**

5.1 Assists with changing bed linens, making beds, distributing clean linen and residents clean clothing is required.

5.2 Willingness to develop knowledge and skills and using current technology used in residential settings.

#### **6. Budgets & Cash Handling**

6.1 The ability to understand and follow financial procedures as set out by the Association.

#### **7. Unsocial Conditions / Special Circumstances**

7.2 To be able to work on a rota basis and respond flexibly to the needs of the home.

#### **8. Company Core Responsibilities**

8.1 To provide and actively promote excellent Customer Service for both internal and external service users and stakeholders, ensuring the customer experience is a positive one.

8.2 To be responsible for the application of Health & Safety practices within daily working practices sharing a common responsibility for Health & Safety across the Association.

8.3 To comply with the Association's Risk Management Strategy, identifying and mitigating against risk.

- 8.4 To be responsible for the application of Equality and Diversity practices in accordance with Association policy and procedures within daily operations.
- 8.5 To comply with Standing Orders, Association Policies and Procedures and to make know to Line Managers any areas which are not adequately covered.
- 8.6 To perform any other reasonable task as determined by the Manager, Director, Deputy Company Chief Executive, Company Chief Executive or Board of Management.

**Mae Clwyd Alyn yn Gymdeithas elusenol Ddiwydiannol a Darbodus / Clwyd Alyn is a Charitable Industrial & Provident Society**