



## JOB DESCRIPTION

<b>Job Title:</b>	Project Worker & Relief Project Worker
<b>Company:</b>	ClwydAlyn Housing
<b>Department:</b>	Supported Living
<b>Responsible to:</b>	Team Leader, Senior Project Officer and Supported Living Manager.
<b>Responsible for:</b>	Creating an environment where our residents can flourish. Providing support to people in their home and within their community to improve their quality of life.
<b>Qualifications:</b>	Youth & Community, Housing or Social Care qualifications or relevant experience
<b>Location:</b>	Various locations. The post holder will be based at one location but may be asked to work at any of CA's other Supported Living Schemes subject to operational requirements.
<b>Date of Evaluation:</b>	2019

### **Disclosure & Barring Service Check requirement:**

This role has been assessed as requiring an **Enhanced Level Disclosure and Barring Service (DBS) with Barred List check** due to the work being undertaken being performed directly with vulnerable groups or children which is deemed regulated activity.

As a project worker you will play an active role in creating an environment where our residents can flourish. You will be someone who values inclusivity and is passionate about giving people support in their home and within their community to improve their quality of life.

Our mission at ClwydAlyn is "Together to Beat Poverty!" and your role is key in helping us to eradicate the causes of poverty across North Wales by enhancing the lives and promoting the wellbeing of our residents.

Relationship building and team work is key to the success of this role. You will provide advice and support to our residents, empowering and encouraging them to make positive choices which could lead to volunteering, apprenticeships, work placements, education and ultimately moving onto living an independent life style and contributing and feeling part of the community.

The role is both challenging and rewarding – making a real difference to people’s lives means that you’ll need to be bold, passionate and confident in having open and honest conversations.

At the heart of the project worker role, you will:

- Facilitate opportunities including activities for residents which will promote social inclusion, confidence, social skills, wellbeing and diversity.
- Lead on our values incorporating safeguarding and health and safety in everything you do.
- Have a flexible and proactive approach to supporting our residents and supporting the team.
- Lead by example, demonstrating our values, behaviours and Code of Conduct.
- Be accountable for your own and team actions.
- Be open and encourage honest conversations, be willing to accept and act on constructive feedback, keeping people informed, and always do what we’ve said we’ll do.
- Having a resilient approach to dealing with challenging behaviours.
- Take pride in your working environment.
- Treat everyone as an individual.
- Be open to change and work with partner agencies so that we can achieve more and find solutions to the challenges we face.
- Believe in bringing out the best in people, equipping them to make their own decisions and meeting their full potential.
- Be able to record and capture the progress of a residents journey.