



Care

## Job Overview

# Pathway to Cook

- £16,610 or National Minimum Wage, per annum, pro rata
- Annual salary increments plus any cost of living increase
- Qualified salary £24,000 circa per annum, pro rata
- Chirk Court, Wrexham
- 20 Hours a week

**Pathway Entry:** Willingness to learn and shared values

**Qualifications:** Basic Food Hygiene or Level 1 Catering Qualification or six-months relevant experience in a relevant domestic environment



@ClwydAlyn



# Person Specification

## Purpose

To support in the preparation of food, making/baking of desserts, working towards Level 2 in Hospitality and Catering and a recognised management qualification, whilst also helping to maintain adequate supplies. Supports the cook/cook in charge/chef in maintaining a clean and safe working environment.

## Key responsibilities

- Completes Level 2 hospitality and catering and all other required training within the agreed period (provided).
- Cooks under supervision and with support
- Ability to ensure that the food is delivered to the restaurant in a correct, presentable and safe manner.
- Ability to assist the chef / cook/ cook in charge, ensuring that food supplies are received in good condition and stored correctly.
- Maintains work areas in a clean, orderly and safe condition. Assists in recording information/documentation that is required for the Safer Food
- Better Business file and internal systems (i.e. wastage)
- At all times works alongside other members of staff to ensure that the residents needs are met.
- Ability to feedback resident requests, to the chef / cook regarding menu suggestions and/or compliments and complaints.
- Ensure that equipment and utensils are in proper and safe operating condition.
- Follow supervisor and manufactures' instructions in operation and use of all equipment and chemicals i.e. COSHH.
- To handle any financial transactions under the instruction of a supervisor.
- Ability to work in a flexible manner on the scheme's rota. Some of which may be unsociable
- This role requires an Enhanced DBS any risks identified through the DBS check will be reviewed by ClwydAlyn and a Risk Assessment undertaken. The outcome of the Risk Assessment may result in job offers being withdrawn or existing staff member's employment being reviewed. Further information is available in ClwydAlyn's DBS Policy and Procedure which can be requested from the HR Team.

# About ClwydAlyn



ClwydAlyn was formed in 1978 as a non-charitable Registered Social Landlord and now manages over 6,500 homes and employs 760 staff. We deliver a range of housing management related services, which includes care and supported housing, development, and repair and maintenance services across North Wales (Denbighshire, Flintshire, Conwy, Wrexham, Powys, Gwynedd and the Isle of Anglesey).



Our homes and services include social family housing and single person accommodation, supported living accommodation and specialist care and nursing services, low-cost home ownership, leasehold management services and intermediate and market rented housing. The Group's turnover is £64m.

We are an ambitious Housing Association and very driven by our values and mission. We believe that it is wrong that there is still so much inequality and poverty across our region, and we know that this impacts every aspect of people's lives. We took a strong position to end evictions four years ago and we use our money and influence to do all we can to support those experiencing poverty and to champion for change across our country.



# Why work for us?

## Job Benefits

- Are you looking for an excellent work life balance?
- Would you like 25 days paid holiday (increasing to 30 days), with the opportunity to sell/purchase more annual leave?
- Receive up to 8% employer pension contributions.
- Join a Cycle to Work scheme.
- Receive eye care vouchers.
- Free hot meals provided to staff when working.
- Excellent enhanced maternity package and many other company benefits.



### You can apply in a number of ways:

#### The more traditional approach

Send an up-to-date CV which shows your full career history and a statement explaining why you are interested in this role and the skills and experience you can bring to the role.

#### Send us a short film

Maximum 3 minutes explaining why you are interested in this role and the skills and experience you can bring with a short accompanying letter/email.

**Ffôn/Tel: 0800 1835757**  
**Ebost/Email: [help@clwydalyn.co.uk](mailto:help@clwydalyn.co.uk)**

**apply at [clwydalyn.co.uk](https://clwydalyn.co.uk)**  
**applications close 14 May**

*This role has been assessed as requiring an Enhanced Level (without barred list) Disclosure and Barring Service (DBS) check. Staff will need to demonstrate through their DBS check that they have no spent or unspent convictions, cautions, reprimands or warnings which would impact on their ability to carry out their role. Any risks identified through the DBS check will be reviewed by the Group and a Risk Assessment undertaken. The outcome of the Risk Assessment may result in job offers being withdrawn or existing staff member's employment being reviewed. Further information is available in the Group's DBS Policy and Procedure which can be requested from the HR Team.*