

<u>Department</u>: Supported Living

# Job Overview Project Worker -

- £24,553 per year
- Colwyn Bay, Norfolk House
- 12 hour shifts
- Qualifications: Youth & Community, Housing or Social Care qualifications or relevant experience











@ClwydAlyn













## **Job Overview**

## **Project Worker**

**Department:** Supported Living

Salary £24,553 per year

**Location:** Colwyn Bay, Norfolk House

Hours: To be agreed with the candidate

Work Pattern: Shift Work,

Job purpose: As a project worker you will play an active role in creating an

environment where our residents can flourish. You will be someone who values inclusivity and is passionate about giving people support in their home and within their community to

improve their quality of life.

Our mission at ClwydAlyn is "Together to Beat Poverty!" and your role is key in helping us to eradicate the causes of poverty across North Wales by enhancing the lives and promoting the

wellbeing of our residents.

Qualifications:

Youth & Community, Housing or Social Care qualifications or relevant experience.

This role requires an Enhanced Disclosure & Barring Service (DBS) check which we pay for.

Ffôn/Tel: 0800 1835757

Ebost/Email: recrutimentca@clwydalyn.co.uk

Apply at clwydalyn.co.uk



## **Project Worker**

#### Working at Norfolk House & ClwydAlyn

As a Project Worker at Norfolk House in Colwyn Bay, you will be at the forefront of transforming the lives of individuals struggling with substance misuse and homelessness.

Norfolk House, part of ClwydAlyn Housing Association's supported living projects, is dedicated to providing abstinence-based supported housing to help individuals transition to independent living. The facility offers single bedrooms with en-suite facilities and disabled access, ensuring a safe and supportive environment for all residents.

In this role, you will need to be adaptable to the diverse needs and goals of our residents. Your responsibilities will include offering leadership and encouragement, providing emotional support, and fostering a stable environment where individuals can rebuild their lives. By embodying our values of Trust, Kindness, and Hope, you will help residents build a foundation for a brighter future.

The work at Norfolk House is significantly supported by the Welsh Government's Supporting People Programme, emphasizing the importance and impact of our services. Our staff are dedicated to assisting residents in overcoming the challenges of homelessness and substance misuse, and your role will be crucial in continuing this vital work.

Join us at Norfolk House, where your influence will make a meaningful difference in the lives of those we serve.



### Job Overview

## **Project Worker**

Key Roles and Core Functions

Relationship building and teamwork is key to the success of this role. You will provide advice and support to our residents, empowering and encouraging them to make positive choices which could lead to volunteering, apprenticeships, work placements, education and ultimately moving onto living an independent lifestyle and contributing and feeling part of the community.

Your role is crucial in supporting and helping develop life skills and the skills required to maintain a tenancy once they move on to independent living. Skills to help support and encourage to develop include, cooking, cleaning, welfare benefits, access to healthcare and signposting to specialist services such as substance misuse services and mental health services

The role is both challenging and rewarding – making a real difference to people's lives means that you'll need to me bold, passionate and confident in having open and honest conversations.

### As α Project Worker you will:

- Facilitate opportunities including activities for residents which will promote social inclusion, confidence, social skills, wellbeing and diversity.
- Lead on our values incorporating safeguarding and health and safety in everything you do.
- Have a flexible and proactive approach to supporting our residents and supporting the team
- Lead by example, demonstrating our values, behaviours and Code of Conduct.
- Be accountable for your own and team actions.
- Be open and encourage honest conversations, be willing to accept and act on constructive feedback, keeping people informed, and always do what we've said we'll do.
- Having a resilient approach to dealing with challenging behaviours.
- Take pride in your working environment.
- Treat everyone as an individual.
- Be open to change and work with partner agencies so that we can achieve more and find solutions to the challenges we face.
- Believe in bringing out the best in people, equipping them to make their own decisions and meeting their full potential.
- Be able to record and capture the progress of a resident's journey



#### **Key Responsibilities:**

**Support Provision:** Provide support to residents with complex needs, including advice on welfare benefits, money management, and healthcare. Facilitate access to services like drug and alcohol advice, employment, and training opportunities.

**Resident Empowerment:** Encourage and support residents in making positive life choices, leading to opportunities such as volunteering, apprenticeships, work placements, education, and ultimately independent living.

**Social Inclusion:** Facilitate activities that promote social inclusion, confidence, social skills, wellbeing, and diversity. Help residents engage in their community and feel part of it.

**Safeguarding and Safety:** Lead on incorporating safeguarding and health and safety in all activities, ensuring a safe environment for both residents and staff.

**Relationship Building:** Build strong, trusting relationships with residents and work collaboratively with team members and external agencies to achieve the best outcomes for residents.

**Resilience and Flexibility:** Approach challenges with resilience, adapting to the changing needs of residents and the project. Handle challenging behaviours with confidence and compassion.

**Personal Accountability**: Be accountable for your actions and those of the team, demonstrating ClwydAlyn's values and code of conduct in everything you do.

**Continuous Improvement:** Be open to change, accept constructive feedback, and actively participate in finding solutions to the challenges faced by the project and its residents.

**Recording and Reporting:** Maintain accurate records of resident interactions and support plans, ensuring that all activities align with the project's objectives and funding requirements.

#### **Experience and Qualities:**

**Inclusivity:** You value inclusivity and are passionate about supporting people in their homes and communities to improve their quality of life.

**Emotional Resilience:** You can manage the emotional challenges of working with individuals facing homelessness and other complex needs.

**Proactive and Flexible:** You are proactive, flexible, and committed to making a real difference in people's lives.

**Community Focused:** You believe in empowering individuals to make their own decisions and meet their full potential, helping them to integrate into and contribute to their communities.



### **Job Benefits**

- 25 days paid holiday (increasing to 30 days),
  with the opportunity to sell/purchase more annual leave
- Receive up to 8% employer pension contributions.
- Join a Cycle to Work scheme.
- Receive eye care vouchers.
- Free hot meals provided to staff when working.
- Dedicated Wellbeing Team
- Excellent enhanced maternity package and many other company benefits

### You can apply in several ways

The more traditional approach: Send an up-to-date CV which shows your full career history and a statement explaining why you are interested in this role and the skills and experience you can bring to the role.

Send us a short film: Maximum 3 minutes explaining why you are interested in this role and the skills and experience you can bring with a short accompanying letter/email.

Send us an audio note stating the reasons you're applying for this role. Done forget to include your name.

You can email or Whats app us. The Whats app number is 07881837177.

Good luck