

Department: Care Homes

# Job Overview

# Housekeeper

## **Permanent**

• Pay: £12 per hour

Located: Chirk, Chirk Court Care Home

• Hours: 21 hours a week

















# Job Overview Housekeeper

Department: Care homes

Salary £12.00 per hour

Location: Chirk

Hours: 21 hours

Job purpose:

To provide a cleaning service and laundry service within the home. To work alongside residents and staff in providing a clean and safe living environment. To make orders and maintain the cleaning supplies for

the scheme.

Disclosure & Barring Service Check requirement:

This role has been assessed as requiring an Enhanced Level (without barred list) Disclosure and Barring Service (DBS) check. carry out their role.

### Working at Chirk Court Care Home as a Housekeeper

As a Housekeeper at Chirk Court, you'll play a key role in maintaining a clean, safe, and comfortable environment for our residents, including those in our dedicated dementia unit. Your work goes beyond cleaning—it's about creating a homely space while treating residents with dignity and respect.

At ClwydAlyn, we value trust, hope, and kindness, fostering a supportive environment for both staff and residents. You'll work as part of a dedicated team, ensuring high standards of hygiene while engaging with residents in a caring and considerate way, especially those with dementia who may need additional reassurance and patience.

This is a hands-on role that requires flexibility, organisation, and attention to detail. No two days are the same, and you'll need to adapt to different situations while maintaining a friendly and professional approach. If you're looking for a role where your work truly makes a difference, Chirk Court could be the perfect place for you.



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## **Core Responsibilities**

- To provide and actively promote excellent Customer Service for both internal and external service users and stakeholders, ensuring the customer experience is a positive one.
- To be responsible for the application of Health & Safety practices within daily working practices sharing a common responsibility for Health & Safety across the Association.
- To comply with the Association's Risk Management Strategy, identifying and mitigating against risk.
- To be responsible for the application of Equality and Diversity practices in accordance with Association policy and procedures within daily operations. To comply with Standing Orders, Association Policies and Procedures and to make know to Line Managers any areas which are not adequately covered.
- To perform any other reasonable task as determined by the Manager.

### **Knowledge & Abilities**

- Ability to maintain to an acceptable standard in all designated areas, a clean and safe living environment.
- To have an understanding and be alert to any health & safety issues that may arise and be able to take appropriate action.
- To have a good working knowledge of COSHH i.e., Control of Substances Hazardous to Health Regulations 1994.

## **Unsocial Conditions / Special Circumstances**

- To work flexibly on a rota system.
- To respond flexibly to requests to cover additional shifts or to cover in the cases of emergencies or holidays.
- As part of the cleaning tasks around the home you will be required to work in conditions that are dirty and unpleasant.
- To be aware of the increased risk that unsupervised cleaning solutions pose to individuals within the scheme and respond appropriately.

## Work for us - Benefits

As well as making sure staff have access to a free meal each day, other benefits include:



#### Health benefits

We offer a range of health related benefits including a Cycle to Work scheme, Eye Care scheme and Health Care Cash Plan.

We also offer a free and confidential counselling service to all staff.



### Annual Leave

We offer 25 days plus bank holidays increasing to 30 days after 5 years' service.

Additional flexibility to buy and sell up to 5 days annual leave (pro rata).



### Enhanced sickness pay

Enhanced sickness pay after 1 years service rising to a maximum of 3 months full pay, 3 months half pay.

In serious and life threatening situations we agree support on an individual basis.



#### **Dedicated Wellbeing Support**

We know that fostering high levels of wellbeing is good for people, the organisation and the communities we work within. We are committed to creating positive, flexible working environments where individuals and communities can thrive.

We have a dedicated Workplace Wellbeing Team and we provide a wide range of support and wellbeing-related benefits to support good mental, physical and social wellbeing.



## Families are important

We offer 4 months full pay and 5 months half pay when on Maternity, Adoption or Shared Parental Leave.

We also offer an agile and flexible working environment to support families and carers.



### **Pension**

Defined Contribution pension scheme with matched contributions (up to 8%) and death in service benefit 3 times your salary.



### Financial wellbeing and support

We offer a range of support including access to savings and loans through a credit union, access to support from our in-house Welfare & Money Advice Team and access to a free lunch for all staff.



### Learning & Development

Investing in the personal development of staff to reach their potential is our priority.

Through formal training, on the job learning, coaching and mentoring, we provide a learning environment that is supportive for each person to build skills that will help them be great in their job today but also enable them to grow a career with us for the future.



You can What's app your CV, Audio note or Video by using the number 07881837177

or email <u>recruitmentca@clwydalyn.co.uk</u>
Come have a conversation with us, we look forward to hearing from you!









Good luck!